

FORESTHILL FORUM: PARKS SUBCOMMITTEE
FORESTHILL VETERANS MEMORIAL HALL
24601 HARRISON STREET, FORESTHILL
February 6, 2018
5:30 PM – 7:00 PM

Meeting Minutes

Voting Committee - Foresthill Forum Members: Gail McCafferty and Duane Frink; Community Members: Sherry Wicks, Rich Murray, Sharon Finning, Marjene Streeper, Peggy Wilson and Gary Willett.

Parks Division Staff: Lisa Carnahan

- I. **Call to Order** – Gail called the meeting to order at 5:30 pm.
 - A. **Attendance (Standing Subcommittee) – Present:** Gail McCafferty, Sherry Wicks, Sharon Finning, Rich Murray and Gary Willett. **Absent:** Marjene Streeper, Peggy Wilson and Duane Frink.
 - B. **Others in attendance** – Tyler Harkness, Bree McCollum and Denise Fleming (late arrival).
- II. **Approval of February 6, 2018 Agenda.** Agenda was approved with no changes.
Rich\Gary\unanimous.
- III. **Approval of December 4, 2017 Minutes** – Minutes were approved with no changes.
Gary\Rich\unanimous.
- IV. **Public Comment** - Persons may address the Sub-Committee on items not on this agenda. Public Comment is limited to 15 minutes so please limit comments to 3 minutes per person. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular meeting. The Sub-Committee is not permitted to take any action on items addressed under Public Comment. None.

Gail said that another Forum member is needed for the Parks Sub-Committee. She will put the request on the agenda for the next Forum meeting. She also said that the Forum needs a new member since Duane Frink had resigned.
- V. **Action Items** -
 - A. Nomination of Tyler Harkness to be a participating community member – A motion was made to add Tyler as a Community Member. Gary\Rich\unanimous.
- VI. **Non-Action Items**
 - A. Update on pavilion cover – Rich explained that the Forum approved the project proposal and now it needs to go to the Parks Commission. A community volunteer has agreed to take a Purchase Order on the materials and then volunteers will be used to

finish the project. If not acceptable, the project may have to go out for bid. If the project needs to go out to bid, the total cost of the project could triple.

There was general discussion about adding a section for Sub-Committee member comments to the agenda.

- B. Finalize "Wish-List" for Park – Sherry will do a SurveyMonkey for the Sub-Committee members to rank the current list of items regarding the park area only. The following changes to the list were made:

Item 5. Corrected to read "Proposed capital expenditure for pool." There was general discussion about the Dutch Flat pool and whether or not the Park Dedication Fees can be used. More clarity is needed.

Item 10. Deleted "/bocce ball".

Item 15. The first bleacher was 99% complete and trees would be milled for other bleachers.

Item 16. Added "Move light pole in monument area to flower bed area."

Item 17. Added "Consider bocce ball court."

- C. County Staff Support Role

1. Current Project Update (status of Parks and Trails Master Plan, gates, trees, cost for lights at tennis court) – Lisa provided handouts re the lighting but explained that she's still waiting for a contractor response. She said it does not appear that Larry Jordan will be able to provide the necessary workman's comp and liability documentation for removal of the trees, so it is likely that trees will go out for bid. Lisa said that she would provide the cost of the installed pedestrian gates to the committee.

- D. Discussion of Parks and Trails Master Plan – desired items for Foresthill – Lisa explained that Andy Fisher made a presentation (at 12:40 in the web video) to the Board of Supervisors on the status of the "Plan". We need to make a recommendation re the "big picture" items we want for our community for the "Plan". The County needs an overview of what Foresthill wants. The Sub-Committee members should write down their thoughts (possibly a wish list) about a bigger picture re trails, pool, fields, etc., for future conversations. There will be meetings coming up for our area about trails. The Master Plan for trails will be interconnected with trails that adjacent counties have.
- E. Discussion of permanent vendor area placement – It was explained that a Foresthill Chamber member (Ellen) should probably attend the next committee meeting to provide information needed for a cohesive plan or layout which would be consistent for the food vendors at future park events.
- F. Garden update- Sharon, Marjene and Sherry – Sharon explained that three winter vegetable beds were rented. She said that the gate and fence would be installed soon. The fruit trees have been pruned. There'll be another plant sale at the end of April with FH Friends of the Library.

VII. Adjournment to next regular meeting – April 2, 2018, 5:30 pm – 7:00 pm

Meeting adjourned at 6:30 pm.